

Bryan County Rural Water, Sewer and Solid Waste Management District No. 2

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NOTICE AND AGENDA FOR THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, to be convened at the Bryan Co. Rural Water District #2 Office located at 9077 U.S. Hwy 70 on **Monday, February 10, 2020 at 5:30 P.M.**

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

CALL TO ORDER

ROLE CALL: Brett Butlan ____; John Hoefer ____; Terry Bourne ____; Linda Henderson ____; Mark Smith ____; Dustin Rudolf ____; Jerry Lewis ____.

Call for approval of the January 13, 2020 Minutes – Regular Meeting.

MANAGER'S REPORT

FIELD SUPERINTENDENT'S REPORT

BUSINESS:

In order to comply with the Open Meetings Act, we must ratify the following actions taken during the August 12, 2019 Regular Meeting:

Consideration and Possible Action on a Resolution approving and authorizing the issuance of a Promissory Note to the Oklahoma Water Resources Board for Drinking Water State Revolving Fund Project Funds in the total aggregate principal amount of not to exceed \$100,000.00 and authorizing its execution; approving a funding agreement and authorizing its execution; approving and authorizing an application for financial assistance through the Oklahoma Water Resources Board; and containing other provisions relating thereto: Motion made by Treasurer Henderson, 2nd Director Butlan, Yes by Vice-Chairperson Smith, Secretary Hoefer, Assist. Sec-Treasurer Bourne, Director Rudolf and Chairperson Lewis to approve and authorize the issuance of a Promissory Note to the Oklahoma Water Resources Board for Drinking Water State Revolving Fund Project Funds in the total aggregate principal amount of not to exceed \$100,000.00 and authorizing its execution; approving a funding agreement and authorizing its execution; approving and authorizing an application for financial assistance through the Oklahoma Water Resources Board; and containing other provisions relating thereto.

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In order to comply with the Open Meetings Act, we must ratify the following actions taken during the January 13, 2020 Regular Meeting:

Discuss and Take Possible Action regarding executing Notice of Award, Contract and Bonds for Drinking Water Tower Mixing System DWSRF Project #P40-1010604-05:

Motion by Treasurer Henderson, 2nd by Secretary Hoefer, Yes by Vice-Chairperson Smith, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve.

Discuss and Take Possible Action regarding amended engineering services on the DWSRF New Folsom Water Tower Mixing System Project: Manager Clinton informed the Board that this is due to the revisions to the specifications needed for the DWSRF Forgiveness Loan. Additional engineering for these revisions is \$12,412.86. Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve.

Discuss and Take Possible Action regarding inspection services for the construction of the New Folsom Water Tower Mixing System Project:

Motion made by Treasurer Henderson, 2nd by Vice-Chairperson Smith, Yes by Secretary Hoefer, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve in the amount of \$2,750.00.

Discuss and Take Possible Action regarding ESRI quote for maintenance & license renewal in the amount of \$7,557.52: Motion by Treasurer Henderson, 2nd by Secretary Hoefer, Yes by Vice-Chairperson Smith, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve (See Attach #6).

Discuss and Take Possible Action regarding providing water service to Dell Wood's subdivision – Blue Ridge Estates: Manager Clinton informed the Board that Mr. Wood is requesting water service to his new subdivision, but he is requesting to be an exception to the policy of releasing the water rights to the Water District. He plans to dig a well and fill a pond on the property. He stated that he should be granted an exception because of the size of his lots. Motion made by Vice-Chairperson Smith, 2nd by Assist. Sec-Treasurer Bourne, Yes by Secretary Hoefer, Treasurer Henderson, Director Butlan, Director Rudolf and Chairperson Lewis to stay with policy as per attorney's recommendation (See Attach #7) and require that water rights be released to the Water District.

Discuss and Take Possible Action regarding Superior Services and Supply, LLC - Change Order #1 - \$10,585.00 - Water Tower Mixing System for required safety climbs for Water Storage Tanks: Motion by Treasurer Henderson, 2nd by Secretary Hoefer, Yes by Vice-Chairperson Smith, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve (See Attach #8).

Discuss and Take Possible Action regarding re-advertising for bids for mixing system on the Folsom Water Storage Tank due to DWSRF guidelines: Motion made by Secretary Hoefer, 2nd by Treasurer Henderson, Yes by Vice-Chairperson Smith, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to re-advertise for bids for mixing system on the Folsom Water Storage Tank.

Acknowledge Tonya Belew regarding complaint about disconnection of water service;

Discuss and Take Possible Action regarding required improvements necessary in order to provide water service to the new Taste Island Restaurant to be located on Hwy 70 west of Walmart;

Discuss and Take Possible Action regarding 2018/19 Audit:

Discuss and Take Possible Action regarding Bennie Hill/Kim McWilliams Membership reactivation fee;

Discuss and Take Possible Action regarding Letter from Durant City Manager pertaining to Resolution pertaining to collection for sewer services;

Discuss and Take Possible Action regarding Pay Application #1 - \$150,131.28 and Pay Application #2 - \$23,097.12 – Superior Services and Supply, LLC – Water Tower Mixing System;

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

OTHER BUSINESS:

Board approval of checks written in January;

FINANCIAL REPORT – January

ADJOURNMENT

This meeting was duly noticed by fax to the County Clerk of Bryan County, Oklahoma whereby notice was provided of all regularly scheduled meetings for this period and was posted the 6th day of February 2020 at 1:00 P.M. on the bulletin board of the Bryan Co. Rural Water District #2 Office located at 9077 U.S. Hwy 70, the location of the meeting.

By: _____
Regina Clinton, Manager